Minden Branch: 1625 Library Lane Minden, NV 89423 P:775.782.9841 F:775.782.5754



Lake Tahoe Branch: 233 Warrior Way Zephyr Cove, NV 89448 P:775.588.6411 F:775.588.6464

library.douglascountynv.gov

P.O. Box 337 • Minden, NV 89423

APPROVED 4/27/2021 LIBRARY BOARD OF TRUSTEES MEETING March 24, 2021

ATTENDEES

Library Board Members: Chairperson Bonnie Rogers; Vice Chairperson Heather Martin Maier; Trustees Jill Harper, Kate Garrahan, Elizabeth Tattersall

Library Staff: Library Director Amy Dodson; Library Supervisor Laura Treinen; Administrative Services Manager Veronica Hallam, Clerk to the Board

County Staff: Deputy District Attorney Cynthea Gregory; Librarian Luise Davis

ABSENT

Library Staff: Library Supervisor Julia Brown

THE MEETING CONVENED AT 10:02 A.M.

1. PUBLIC COMMENTS.

Chairperson Bonnie Rogers asked Veronica Hallam if there was public comment. Veronica stated that there was no public comment.

Trustee Jill Harper requested to make public comment. She stated that she finished the library training and it made it very clear that the relationship between trustees and directors should be collaborative, should be a warm relationship, and should be one of mutual support. The director needs to inform the board and the board is to ask questions and make informed decisions based on those questions and answers. She noted that she has been on the board for a little over a year and what she has seen is a lot of negativity, a lot of antagonism, a lot of demanding, a lot of unsupportive comments to the director and to staff and very few positive comments, a lot of criticism and very little praise. She commented that being positive and being supportive people react better and you get more out of them. She stated that what she would like to see is more openness, more working as a team, more catching people being good and being positive. More mutual support and understanding and be part of the solution. She stated that the board should have more subcommittees and focus on positive things that we could be doing for the community would be very helpful and more positive interaction with the county commissioners. The board needs to be more advocates for the library rather being critical about the library. She noted that she had to tell the board how she felt because she knows that this is not normally on the agenda. Deputy District Attorney Cynthea Gregory interrupted Trustee Harper to state that there is an item on the agenda, agenda item 8, which is specific to the training and thinks Trustee

Harper's comments are related to that item. She can make her comments under item 8 and have a full discussion because it is specifically listed on the agenda related to the training.

There being no further public comment, public comment was closed.

2. APPROVAL OF PROPOSED AGENDA. [Action]

MOTION/VOTE:

Trustee Elizabeth Tattersall made a motion to approve the agenda as presented. Trustee Kate Garrahan made a second and the motion carried unanimously with a 5-0 vote.

3. APPROVAL OF THE MINUTES OF THE JANUARY 26, 2021 AND FEBRUARY 23, 2021 MEETINGS. [Action]

January 26, 2021 minutes

MOTION/VOTE:

Trustee Tattersall made a motion to approve the January 26, 2021 minutes as amended. Trustee Garrahan made a second and the motion carried unanimously with a 5-0 vote.

February 23, 2021 minutes

Trustee Garrahan noted that the minutes need to reflect the time Trustee Harper left the meeting and the unanimous 4-0 vote in the motions during the time Trustee Harper was in the meeting need to be changed to a 5-0 vote to reflect Trustee Harper's vote.

MOTION/VOTE:

Trustee Garrahan made a motion to approve the minutes with the corrections. Trustee Harper made a second and the motion carried unanimously with a 5-0 vote.

4. CONSENT CALENDAR.

Items on the Consent Calendar are as follows:

a. Approval of Gift fund claims

i. February 2021/March 2021

*Baker & Taylor	Friends donated funds for book group material and China Springs	03627	\$ 342.21
Petty Cash	ERC – staff birthdays	03636	\$ 36.96
Collaborative Summer Library Program	SRP 2021 staff t-shirts	03640	\$ 122.00
*Center Point	Donated funds in memory of Helen Ruso – large print books	03653	\$ 22.50

MOTION/VOTE:

Chairperson Rogers made a motion to approve the consent calendar. Trustee Garrahan made a second and the motion carried unanimously with a 5-0 vote.

5. DISCUSSION AND REVIEW OF BUDGET PERFORMANCE REPORT SUMMARY AND GIFT FUND SUMMARY. [Discussion]

a. 2/28/2021

Director Amy Dodson stated that the library is within target with all of the budget lines. Referring to the second of the two spreadsheets included in the packet, she noted that the column on the far right indicates which budget lines are over budget and what amount would be needed to bring them current to zero or above. She did make note on the spreadsheet which line items will have the CARES Act refund. She noted that the communication line is over budget due to the use of SoSu TV who livestream the library board's Zoom meetings which the library may not need to use indefinitely. Those funds are COVID reimbursable. She stated that the funds from the fund balance will be transferred into professional services to pay for the investigation but the item to approve this was pulled from the county commissioners' agenda and will have to be revisited at another meeting for approval before those funds can be moved. Trustee Garrahan asked how the lines that are over budget will be balanced and Director Dodson answered that some of the lines will balance out when the library receives the CARES Act refund and other lines will have to balance out with other lines, lines that the library spent less than was predicted. The library doesn't have to transfer those funds as long as those categories are balanced at the bottom line. She noted that the reason the library material budget is over is because Finance put a \$58,000 encumbrance which throws off the balance temporarily. That \$58,000 is on hold for orders that have been placed and once those transactions come in the encumbrances will eventually drop off. She stated that it looks like the library is over budget in library material by \$18,000 but the library has only spent \$80,000 out of \$122,000. This encumbrance applies to the janitorial services as well but because this item is paid for by another department Director Dodson will confirm. Trustee Garrahan mentioned that she would like when it gets closer to the end of the fiscal year to have something that shows we are at budget and not the 479% over budget on some line items that the library is seeing now. She wants to make sure the library has enough funds by the end of the fiscal year to cover the overages. Director Dodson noted that there was a capital project that was paid for out of capital funds which was the new telephone system and the library paid for that system out of small equipment, but that money hasn't transferred from capital to the library's balance yet. Once it does that line should zero itself out and that will make a huge impact on the budget as it is roughly \$8,900.

6. DISCUSSION AND POSSIBLE ACTION TO REVISE LIBRARY BOARD BYLAWS. (SECOND READING) [Action]

Director Dodson stated that she had made the corrections that were given at the last meeting but there may still be some items that need to be cleaned up. The board, Director Dodson and Deputy District Attorney Gregory went through the revised bylaws and had a lengthy discussion on what they would like to see corrected, added and/or changed.

MOTION/VOTE:

Trustee Tattersall made a motion to approve the bylaws as amended at this meeting. Trustee Harper made a second and the motion carried unanimously with a 5-0 vote.

- 7. DISCUSSION AND POSSIBLE ACTION ON THE LIBRARY'S LONG RANGE PLAN. DISCUSSION TOPICS MAY INCLUDE DEVELOPMENT OF A TIMELINE FOR CREATING THE NEW LONG RANGE PLAN, PREVIOUS GOALS, AND/OR THE BOARD MEMBERS' EXPECTATIONS. [Discussion]
 - a. Summary of previous objectives and accomplishments

Reviewing the history, Director Dodson noted that the long range plan was started in 2010 and finalized in 2011. The first time the objectives were developed was in 2012 and every year the library director and the board would develop objectives to match those goals. At the end of that year the library director would give an update on what was accomplished. Referring to the objectives and results of 2012 thru 2019, Vice Chairperson Martin Maier commented that there were a lot of good initiatives that were put forth in the objectives yet puzzling why they would be put forth if there wasn't enough staff to accomplish them. Noting that a lot of the results of incompletions was due to insufficient staff as Chairperson Rogers pointed out. Moving forward with the new long range plan the board needs to be honest with themselves and evaluate themselves and put forth objectives that can be accomplished. Chairperson Martin Maier noted that things do happen that the board can't predict so the board needs to allow some wiggle room to make the plan be realistic but at the same time not be too timid that it looks like the board isn't trying to set goals that will better the library. Director Dodson stated that she has spoken with the consultant from the Nevada State Library and they're happy to provide whatever resources they have, however they are not involved in the beginning of the process. She said it is up to the board to set a timeline and set goals and decide how they want to approach it and then later the state library can come in and talk to the board about what they can do within that parameter. The state library will work around the timeline the board sets.

Vice Chairperson Martin Maier left the meeting at 10:51 A.M. which left a quorum of 4 Trustees at the meeting as they moved forward.

Chairperson Rogers commented that in this process it is very important for the board to be involved in every discussion. Know what opportunities are out there for the library and what are the library's strengths and weaknesses and getting the information about the county's population all help in setting the goals. As a reminder Amy noted that she had spoken to the consultant at UNR, the one who did the strategic planning for Carson City Library and Lyon County Library and that that option is still there if the board would like to bring him in along the way as he is more affordable than an outside consultant or a private firm so that is something the board can elect to do later on if they choose. Chairperson Rogers stated that she thinks it would be helpful if the board had a plan in place and then have the state library consultant come talk to the board about what it is they will be encountering as they move through this process. Amy will bring a timeline and a plan to start the process at the April board meeting.

There was no further discussion.

8. DISCUSSION OF STATE LIBRARY'S ONLINE TRAINING FOR NEVADA LIBRARY TRUSTEES AND REVIEW OF COMPLETED MODULES. [Discussion]

Chairperson Rogers noted that Director Dodson provided in the packets instructions on how to get to the online trustees training and commented that she was going to go back and review the training to see if anything has changed in the two years since she initially took the training. Trustee Tattersall noted that she has not yet completed the training. Trustee Harper indicated that she had and that is what led her to determine that the board and the director need to become more of a team. She noted that the only thing that came out of the investigation is that they don't communicate well. She suggested that if the trustees had questions ahead of time instead of waiting until the board meeting call Amy and she can clarify anything that may be unclear or she can get more information that she can bring to the board meeting and that could help with making better decisions. She commented that there needs to be more transparency, more teamwork and more positivity and that is what she is working toward. Trustee Tattersall commented that being the newest trustee and having only done the meetings virtually she doesn't feel as though she has any relationship with the other trustees. She stated that she knows nothing about any of the trustees beyond their name and that is what hinders the board working together well as a team. Trustee Harper reiterated that it is important to reach out to Amy because she is the expert and is available to help answer any questions the board may have or clarify any misunderstanding there may be and Director Dodson noted that she will always get back to the board if they reach out within 24 hours.

There was no further discussion.

9. UPDATE ON LIBRARY-RELATED FEDERAL AND STATE LEGISLATION IN 2021. [Discussion]

Librarian Luise Davis, the library's collection development librarian and volunteer coordinator made the presentation. She noted that she has been involved with the Nevada Library Association and the Mountain Plains Library Association and that is how she got involved with Nevada Libraries Legislation Day. During this time NLA gets together as a group and reaches out to the state representatives and asks them to support Nevada libraries specifically the Nevada State Library, Archives and Public Records because they are the core to getting money distributed to Nevada libraries be it at the state level or the federal level. She explained that in 2017 as the state was still coming out of the recession, a bill was passed for \$500,000 to be distributed to Nevada libraries to help them recuperate from the recession. This was a one-time bill and it was the first to fund technology. She noted that for this year's session the NLA couldn't go in as a group this time so they set up a webinar to explain how the libraries can contact their state representatives which for this library is Assemblyman Jim Wheeler and Senator James Settelmeyer. The main goal for this year is to get the Nevada State Library, Archives and Public Records solidly funded at the level that Governor Sisolak has proposed in his budget so that they can help Nevada libraries recover from the pandemic. The library needs Wheeler and Settelmeyer to keep that budget intact. During the pandemic state funding helped pay for the library's virtual storytime toolkit as well as the collection development annual grant. She noted that the Institute of Museum and Library Services (IMLS) is the federal branch that oversees funding for libraries and what they do is work with a designated library in each state who distribute a majority of the funding which for Nevada is the Nevada State Library, Archives and Public Records. LSTA federal funding paid for the library's VR system and the CARES Act federal funding paid for the library's eight laptops and eight hotspots for circulation. The library needs the Nevada State Library as Nevada's coordinating library in order to get at those funds. She noted that there was a

library division in the stimulus fund that funded \$200,000,000 to IMLS which is the largest budget they have ever had and it is guaranteed that \$2,000,000 within that fund will go to each state. She mentioned \$178,000,000 is designated to the Grants to State Programs where Nevada libraries do have to have the Nevada State Library, Archives and Public Records to distribute those grant funds. This is why she is reaching out to Nevada State representatives Wheeler and Settelmeyer to get their support for the Nevada State Library and that budget so that things keep moving forward instead of losing ground. The more they hear from the community the more likely they'll give their support. Luise will give the information to the board so they too can reach out to the representatives. Director Dodson noted that a lot of the databases the library uses are funded by the state library and if the library were to lose the funding to maintain those it would be a big hit to the library. Luise also mentioned that there is another bill going through on both sides, the house and the senate, where they are considering providing funding for the building of libraries, renovations and improvements of libraries which they haven't done in the last 20 years.

10. DISCUSSION OF ANNUAL BUDGET PROCESS OF FY21-22 BUDGET. [Discussion]

- a. Proposed FY21-22 budget
- **b.** Capital Improvement Projects
- c. Tentative Budget Presentations to BOCC: April 5-8, 2021
- d. Final Budget Hearing: May 20, 2021

Director Dodson stated that the annual budget process is underway. This year the county has decided that certain departments will be selected to give a budget presentation. Referring to the budget spreadsheet provided in the packet, Director Dodson noted that there were some adjustments made to the budget the board approved at the last meeting. The adjustments only led to a \$22.00 difference in changes. She commented that one big change was cost allocations which Finance raised by \$3,400 and she had to compensate that change by going through other budget lines and lowering those dollar amounts. She noted to the newer board members that minor changes to the budget after it is submitted is common and if any major change were to take place the board would have to approve. Included in the packet for item b, capital improvement projects, are the forms Amy submitted to Finance for the library's requested capital projects which are new carpet and new shelving. The quoted dollar amount for the carpet is at or below \$100,000 which was received after the forms were submitted. These quotes are for carpet squares and laminate/vinyl flooring which would be easier to clean. The shelving costs is unclear with no quotes received as of yet. Director Dodson talked to maintenance and asked if the library purchases the shelving can they install and the answer was no they can't do that so the library will have to obtain an outside source. The entire library does not need new shelving, only 7 wooden ranges on the main floor and all of the shelving on the upper unit in reference and the law library which is all wooden shelving. Director Dodson stated that the CFO said to submit the capital improvement projects as unfunded and if the BOCC decides they want to approve these requests they will decide where the funding will come from or they may tell the library to come up with the funding in which case the board can decide where to fund those projects. The third project is the roof over the bookdrop which will be under \$10,000 to fund and therefore is not considered a capital improvement project and the board can approve without having to take through the budget process. The company that will be building the roof is very familiar with the county and how the county operates. Director Dodson informed the board that she will let them know if the library is selected to present the budget to the commissioners.

There was no further discussion.

11. DISCUSSION AND POSSIBLE ACTION REGARDING REOPENING PLANS, LIBRARY SERVICES, HOURS OF OPERATION, AND BOOKMOBILE SCHEDULE, IN RESPONSE TO THE COVID PANDEMIC. [Action]

Director Dodson discussed and went over the proposal for the reopening plans, library services, hours of operation and the bookmobile schedule that was provided in detail in the packets. She noted that the governor has said that on May 1st there will be a transition to local authorities meaning that local authorities can make their own decisions on what they're going to do and May 1st is the target date to open the Minden library to its regular hours of operation. The Tahoe library hours will remain the same with Tues. and Thurs., 10-4, with curbside service. She noted that she will have the full schedule for the bookmobile at the next library board meeting. She stated that at the last department head meeting with the county the county manager said that all the counties have been asked to submit a plan to the state about how they want to take over authority on May 1st and those plans will be presented to the state by April 13th. Patrick Cates the county manager is working on the plans for Douglas County with the goal of returning to services on May 1st, however, he noted that masks and social distancing will remain in place and OSHA will still be inspecting places of employment after May 1st. As part of the proposal Amy noted that staff working from home will be determined on a case-by-case basis and Chairperson Rogers commented that that should be left out of the plan and that with the shortage of staff, staff should be at work on a regular basis when they are scheduled to work. Also as part of the proposal Amy stated that staff are required to wear masks, face coverings or face shields and Trustee Tattersall noted that face shields are not effective unless wearing a mask with it and that face shields should be removed from the plan.

MOTION/VOTE:

Chairperson Rogers asked if there is a motion to approve the proposed plan with the revisions. Trustee Harper made the motion. Trustee Tattersall made a second and the motion carried unanimously with a 4-0 vote.

- 12. DISCUSSION AND POSSIBLE APPROVAL, OR APPROVAL WITH MODIFICATIONS, OF REVISIONS TO UPDATE THE LIBRARY POLICIES OR NEW POLICIES, AS LISTED BELOW. POLICY REVISIONS ARE NEEDED TO ACCURATELY REFLECT CURRENT TECHNOLOGY, FACILITIES, AND PROFESSIONAL PRACTICES. THE FOLLOWING POLICIES MAY BE DISCUSSED: [Action]
 - a. Collection Development Policy (first reading)

Director Dodson stated that the collection development policy that was included in the packet is a revision of the one that was written in 2015. For this revision she asked all the librarians as well as Karen Fitzgerald who does all of the library's acquisitions to help revise the policy and make it current. At the end of the policy there are a couple of appendices; one being the Library Bill of Rights and the other Freedom Statements from the American Library Association. She noted that these appendices are important to adopt with this policy. At the very end of the policy is the Request for Reconsideration form which is used when a patron has an objection to something that is on the shelf. She noted this form is given to her and then she will call and have a discussion with the patron. They have the option to talk to the Library Board if they are not satisfied with the resolution she discussed with them; she noted that this has not happened in the last six years. She stated that the changes she made were updating the mission statement on page 2, cleaned up the language and grammar on page 5. She noted that in the policy there was mention of the Lake Tahoe Heritage Collection but that doesn't

exist anymore. Any of the local or state history is now in the Pine Nut room as part of the Nevada state collection. She added the bookmobile wherever the branches were mentioned. She noted that Laura Treinen is working with staff on a new weeding policy and that will come to the board in a forthcoming meeting.

MOTION/VOTE:

Trustee Garrahan made a motion to approve the library collection development policy. Trustee Harper made a second. There being no further discussion the motion carried unanimously with a 4-0 vote.

b. External Communications Policy (new-first reading)

Director Dodson noted that this is a new policy that Trustee Garrahan wrote. Trustee Garrahan stated that she asked Deputy District Attorney Gregory to help with the policy because she wanted it to be clear lines of communication of who is responsible for what and how the library interacts with the public. DDA Gregory noted that Trustee Garrahan looked at other jurisdictions but it was ALA that formed the basis for a lot of this policy. She stated that the external communication policy talks about public relations and posting on the website. Ogletree recommended with regards to communication having clear direction as to what can or cannot be communicated. She stated that they tried to bring this policy forward in a simple fashion basically saying that if the library established the policy the director can comment on that but if the library hasn't established a policy and there's a question then that needs to come back to the board. They did try to put in some flexibility in terms of time constraints because sometimes things happen more quickly than the board meets. In that case, the chairperson and the director work on a resolution and determine if other people in the county need to be contacted such as the public information officer. Director Dodson commented that the policy doesn't specifically address contact with the media. She said it does say that the library director is responsible for keeping the public and local media informed but it doesn't say anything about the library board chair or the library board interacting with the media and she wasn't sure if it was implied. DDA Gregory stated that it is clear the library director is spokesperson as written and if there are questions or inquiries on issues or matters which the board has established an official position or policy then Amy can communicate the board's viewpoint and that's for media or any type of online organization that reached out and had questions. It doesn't say media but it is implied and DDA Gregory noted that if Amy thought it would be beneficial to include that then it can be added.

MOTION/VOTE:

Chairperson Rogers made a motion to approve the external communications policy. Trustee Harper made a second. There being no further discussion the motion carried unanimously with a 4-0 vote.

13. DISCUSSION AND POSSIBLE ACTION ON THE FORMAT FOR FUTURE LIBRARY BOARD MEETINGS AND A DISCUSSION OF IN-PERSON MEETINGS, VIRTUAL MEETINGS AND HYBRID MEETING OPTIONS; REVIEW REQUIREMENTS TO PROVIDE SAFE ACCESS TO PUBLIC MEETINGS FOR THE COMMUNITY AND COUNTY EMPLOYEES IN ADHERENCE WITH STATE OF NEVADA DIRECTIVES. [Action]

Chairperson Rogers stated that she would like to have in person meetings because it would help the board understand what is being said and as Trustee Tattersall mentioned it would help us to get to know each other and see how each other works, the board does have a personal relationship then in some sense. She stated that starting May 1st the board can start their monthly in person meetings.

Director Dodson stated that at the two on one meeting with Chairperson Rogers and Trustee Garrahan they talked about having a hybrid meeting of "in person" as well as "remote" and each person can decide how they want to participate. This can be done in April. Trustee Garrahan said she would like an in person meeting in April and the option for virtual and Trustee Tattersall agreed. DDA Gregory asked that when the board meets in person does that mean there will be no YouTube and Director Dodson explained that prior to the pandemic the library board meetings were recorded only with no video. She asked the board if they would like to continue to just do a recording of the meetings and Trustee Tattersall noted that just audio is sufficient and Trustee Harper agreed. Director Dodson clarified that the board meeting in April will be hybrid with the option to have people attend in person at the library or they can participate via Zoom without the broadcast on YouTube. DDA Gregory noted that without the YouTube broadcast, the public might get the impression that public comment could only be made in person, whereas right now they are allowed to call and the message is played via Zoom. That's the other consideration for public comment. So in April the board is allowing the public to call in and/or appear in person and in May they have to come into the library for public comment, and written comment is always an option.

MOTION/VOTE:

Chairperson Rogers asked if someone would like to make the motion to have a hybrid meeting in April and move to full in person meetings in May. Trustee Garrahan made the motion.

Director Dodson asked if they could include in the motion to cease the YouTube broadcast after today's meeting. There was then further discussion about whether the board agrees to have video or no video next month. Trustee Tattersall said she doesn't think the board needs You Tube video and Trustee Harper agreed.

AMENDED MOTION/VOTE:

Trustee Garrahan amended her motion to hold the hybrid meeting in April with no YouTube video and back to in person meetings in May. Chairperson Rogers made a second.

DDA Gregory stated that before the board takes their vote her question is how will the public know when to call in to make public comment if it's not broadcast on YouTube? Director Dodson noted that the public won't know what's happening if they don't see the meeting at home and Trustee Tattersall commented that maybe the board does need to do the video in April. DDA Gregory explained that if the board does the meeting hybrid they need the video but if the board holds the meeting fully in person then she thinks the video isn't necessary. Following DDA Gregory's comments it was recognized by the trustees, a hybrid meeting would legally require the meeting to be posted via YouTube in order to allow timely public comment and therefore the amended motion would not be voted on due to Open Meeting Law considerations. Trustee Tattersall said she is rethinking this and wondered why do hybrid next month and Trustee Garrahan explained that some people still want to participate that way and she thinks that the board needs to give the public fair warning that the board is going back to the way they used to conduct their meetings and this gives the public one more month to participate in this forum that the board has been having for the meetings.

Chairperson Rogers asked if all were in favor of the motion, understanding the motion was to hold a hybrid meeting in April and in person in May. All were in favor and no one opposed and the motion carried unanimously with a 4-0 vote.

14. **For Discussion Only.** Library Director's monthly report on library operations and statistical reports from staff.

The monthly report is attached and made a part of these minutes. The statistical reports were not available at this meeting but will be discussed at next month's meeting.

15. CLOSING PUBLIC COMMENTS.

Trustee Garrahan noted that she had received an email from the public. She read the public comment aloud to the trustees and the public. Veronica will include it as supplemental at the end of the meeting.

There being no further public comment, public comment was closed.

THE MEETING ADJOURNED AT 12:19 P.M.



Director's Monthly Report - March 2021

Library Operations

- The curbside pick-up service at both libraries is running well, but usage has dropped this month.
- The Library buildings reintroduced browsing hours beginning February 11.
- The Bookmobile has visited the Douglas County Senior Center/Community Center every Wednesday and Friday since February 12. Usage is low but will improve by summer.

> Library Staff

- A staff meeting was held on March 9. We reviewed various library services and procedures.
- Kayleigh Williams is being promoted to Library Technician position on March 20. Efforts to fill her former position are underway.
- Two supervisors, Laura Treinen and Julia Brown, have been enrolled in Douglas County's Management Training Program. I will be attending the next class for department directors on March 23.
- In recognition of National Employee Appreciation Day, a staff luncheon was held on Friday, March 5.
- A performance evaluation was conducted for Veronica Hallam this month.

Library Programs

- The CARES Act Grant Project is progressing. Most of the equipment has been delivered, and staff is working on getting the devices ready for the public. We will be getting a total of 16 devices (8 laptops and 8 hotspots) with the grant.
- Youth Services staff are preparing for the 2021 Summer Reading Program. As the new Senior Technician for Youth Services, Rachel Soleta has been working with Kira Frederick, our Youth Services Librarian, to create an exciting summer program that will begin on June 5.

> Library Collections

- DCPL is now offering a new free service called Public Library Connect (PLC). Public Library
 Connect allows all students in the Douglas County School District to access the library's
 Overdrive eBooks. This became available on March 4. With an app similar to Libby, students can
 access the digital collections using a library card or student ID. Titles are filtered for maturity
 level. This service is free for the library and the students. Staff is working on publicity.
- Starting March 5, our social media is featuring a weekly "Staff Pick". Staff members share what they are reading with a short review, and we feature the book and the staff member on our social media pages. It is a voluntary project, but we have several employees already joining the fun. Be sure to check out our Facebook and Instagram pages.